

# Owner Project Management



WorldTech provides a complete range of services to insure successful project delivery. By providing detailed overview through all project phases– from pre–design programming and selection, through design and budgeting, construction and post delivery services, WorldTech thoroughly represents our clients’ best interests. Working with municipalities, state agencies, institutions, and private developers, WorldTech professionals have successfully designed, documented, administered, and delivered over \$1 Billion of horizontal and vertical construction.

## Scope of services

### SELECTION

- Designer Selection and Negotiations
- Project Delivery Methods
- CM/Sub Selection Process– Bidding Review
- Design and Construction Contracts
- FF&E Procurement

### PROJECT MANAGEMENT

- Overall Project Oversight and Team Leadership
- Partnering
- Coordination Meetings and Reporting
- Permit Planning and Process Mgmt.
- Contractor and Sub Oversight and Evaluation
- Post Completion Evaluations

### COST MANAGEMENT

- Project Budgeting and Controls
- Value Engineering
- Bid Analysis
- Schedule of Value Reviews and Approvals
- Project Close–out Analysis and Report

### TIME MANAGEMENT

- Develop Master Schedule– All Disciplines
- Schedule Review, Monitor and Report
- Monitor Warranty Period Work

### CONTRACT ADMINISTRATION

- Maintain Project Communications
- Attend all Meetings
- Document Control System– Procedures
- Contract Compliance – All Provisions
- Punch List and Commissioning
- Resident Project Representative

### QUALITY AND SAFETY MANAGEMENT

- Review Parameters
- Construction Mitigation
- Monitor Contractor Compliance



Residential– Rental, Condo, Assisted Living



Traffic Engineering



New Construction – Commercial Office

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